

During this period of DOE building closure, charter schools in private space may choose to remain open. DOE led services (e.g., bussing, nursing, DOE School Food, and school crossing guards) will continue to be provided to those schools. For services to continue, charter schools must inform our office so that the services can be coordinated. Be sure to fill out [this survey](#), inform your DOE school food liaison (as applicable), and update your OPT calendar as your plans change.

**Special Note for Bus Service:** Charter schools that did not respond to the survey listed above by 11:00AM Friday, November 20, are assumed to be closed for in-person instruction and have had bus service discontinued for the week of November 23. Starting November 30, OPT will be providing bus service solely based on the information available in the OPT calendars, so it is strongly recommended that you log in on November 23 to make any necessary updates for the week of November 30 and beyond, including identifying days that you will be fully remote. There is a three (3) business day delay between updates to your calendars and service changes taking effect. All charter schools are reminded to keep their OPT calendars up to date on a rolling basis, as vendors reference these calendars directly.

For questions, email [Charterschools@schools.nyc.gov](mailto:Charterschools@schools.nyc.gov).  
*DOE credentials may be required to access links above.*

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