

Out-of-State Student Moves – Charter Schools
Updated 8/18/11

[Policy](#)

[Procedure](#)

[FAQ's](#)

1. Policy

- a. Section 2854(2)(b) of the charter law says that "any child who is qualified under the laws of this state for admission to a public school is qualified for admission to a charter school" and that the "school shall enroll each eligible student who submits a timely application...", space permitting. So we look to the city education rules to determine eligibility for out of city/state policy. A passage from the NY Commissioners Regulations A-125 is generally applicable when a student moves away during a school year:
- b. Regulation of the Chancellor
Category: STUDENTS Issued: 6/29/09 Number: A-125
Subject: NON-RESIDENT ENROLLMENT RESIDENTS WHO MOVE OUT OF THE CITY DURING THE SCHOOL YEAR
 - i. A. If a resident student changes address during the school year and moves outside New York City, the parent/guardian must notify the current school and provide proof of the new address within five school days of the change of residence. The school must update the address and activate the non-resident flag in ATS. The student is eligible to continue to attend that school until the end of the semester without paying tuition. **If the student moves outside New York City during the first semester (from September through January), tuition payment is required for second semester (from February through June).** The semester timeframe is defined by the high school semester schedule, regardless of grade level. In order to make a tuition payment, the parent/guardian must contact the Bureau of Finance, Office of Non-Public School Payables at (718) 935-4789.

2. Procedure

- a. Depending on when the student moves, caregiver must begin paying tuition through Office of Non-Public School Payables